



JOB OPPORTUNITY

Position: Clinical Program Nurse Supervisor
Job Type: Health Care Office
Schedule: Fulltime with Benefits (Must be available to work some Saturdays)
Primary Location: Renton, Washington
Salary: DOE
Req'd Travel: Yes, between Renton, Seattle, and Tacoma Clinics
Relocation Covered: Negotiable

To be considered for a position you must include a cover letter which includes:

- A statement of your view on being pro-choice
- A statement on specifically why you would like to work for Cedar River Clinics

Send cover letter, resume and three professional references via EMAIL, FAX or MAIL to:

Human Resources Administrator
Cedar River Clinics
263 Rainier Ave S, Renton, WA 98057
Fax: (425) 207-4942
E-mail: HRjobs@CedarRiverClinics.org

Cedar River Clinics, a Feminist run organization committed to making a difference in the lives of patients by providing reproductive health care, seeks a highly motivated pro-choice Clinical Program Nurse Supervisor.

Summary of Major Responsibilities:

- To provide professional and clinical leadership, with the Clinical Services Team, in the provision of direct, patient-centered, reproductive, family planning, and LGBTQ health care.
- Work collaboratively with the Medical Authority to ensure that health care services reflect and consistently adheres to established State and Federal regulations, AAAHC and NAF standards, and DOH compliance for patient safety and standard of care.
- Supervises, develops, provides guidance, and mentors the nursing staff and other medical professionals in the direct patient care services provided by Cedar River Clinics.
- Collaborate with the leadership team to insure that clinical staffing needs and functions are met in accordance with established medical protocols, and policies and procedures.
- Maintain relevant clinical policies and procedures to insure patient services remain relevant to all health services provided by Cedar River Clinics.
- Ensure clinical staffing needs and functions are met and that clinical flow is sensitive to the patient visit while also supporting the effective, efficient, and established budgetary goals of Operations.
- Works effectively with the Office of Risk Management and Quality Assurance to provide and monitor best practice standards within Operations.
- Work as a proactive team member of the Medical Advisory Committee.
- Work effectively with the health services team to provide continual evaluation, assessment, monitoring, treatment and nursing support appropriate to the condition of the surgical patient during the surgical abortion procedure and visit.

- To assure that accurate, medical documentation facilitates comprehensive patient care, provides information for retrospective review and establishes a medical-legal record.
- Review patients' health history, consent, and other pertinent data to ensure that it is complete, clearly documented, and that there are no contradictions or inconsistencies. Clearly communicate the information to the Physician, ARNP, and/or other appropriate staff.
- Review patients chart for and/or record all necessary patient follow-up to be done.

Summary of Skills:

- Ability to make judgment decisions within the scope of assigned tasks.
- Ability to deal with public in a professional and courteous manner.
- Demonstrated flexibility in handling multiple tasks and working in different areas.
- Ability to prioritize, make sound decisions, and perform tasks under pressure.
- Ability to maintain confidentiality.
- Interpersonal skills, the ability to initiate and conduct two-way communications in a clear concise manner.
- Verbal and written communication skills, the ability to document verbal communication in a legible, accurate and objective manner.
- Ability to take direction and follow instructions.
- Demonstrated ability to be flexible.
- Strong desire to support a diverse patient population in taking control of their lives through education and breaking down barriers for accessing health care services.
- Possess a strong commitment to Cedar River Clinics mission and values.

Summary of Requirements:

- Licensed RN in State of Washington.
- Minimum five years' experience as a Nursing Supervisor in a Reproductive Health Clinic.
- Electronic Health Records Proficiency.
- Demonstrated Leadership Skills.
- Strong organizational skills related to daily clinic flow of patients and staff.
- Medical Assistant skills as needed.
- Must be a Pro-Choice Advocate.

ABOUT THE CLINIC:

Cedar River Clinics is AAAHC accredited health care facility operated by the non-profit Feminist Women's Health Center that provides abortion, birth control, reproductive health care, and LGBTQ wellness services. Cedar River Clinics is the largest independent abortion provider in the State of Washington.

Cedar River Clinics is a social change organization that combines *direct services* (abortion and reproductive health care), with *advocacy* (to preserve the right to choose) and *community education* (to demystify health information and empower health decisions).

VISION: We have a vision of the world where we are all free to make our own decisions regarding our bodies, reproduction, and sexuality – creating communities where we can fulfill our own unique potential and live healthy whole lives with dignity.

MISSION: Ensure access to reproductive and sexual health care through direct services, advocacy, and community education to defend bodily autonomy and advance social justice.

To learn more about:

- the clinic or the organization, see: www.CedarRiverClinics.org and www.FWHC.org